

**THE UNIVERSITY OF BRITISH COLUMBIA
NON-UNION EXECUTIVE ADMINISTRATIVE STAFF**

SALARY SCALES

Classification		EFFECTIVE 2009 JULY 01		
		Minimum	Midpoint	Maximum
Office Asst 1	Per Year	31,139	34,600	38,061
	Per Month	2,594.92	2,883.33	3,171.75
	Per Hour	17.07	18.97	20.87
Secretary 1	Per Year	32,167	35,741	39,315
	Per Month	2,680.58	2,978.42	3,276.25
	Per Hour	17.64	19.59	21.55
Office Asst 2	Per Year	33,241	36,936	40,631
	Per Month	2,770.08	3,078.00	3,385.92
	Per Hour	18.22	20.25	22.28
Secretary 2	Per Year	34,298	38,105	41,912
	Per Month	2,858.17	3,175.42	3,492.67
	Per Hour	18.80	20.89	22.98
Administrative Asst 1	Per Year	35,353	39,285	43,217
	Per Month	2,946.08	3,273.75	3,601.42
	Per Hour	19.38	21.54	23.69
Office Asst 3	Per Year	35,872	39,854	43,836
	Per Month	2,989.33	3,321.17	3,653.00
	Per Hour	19.67	21.85	24.03
Administrative Asst 2	Per Year	37,384	41,533	45,682
	Per Month	3,115.33	3,461.08	3,806.83
	Per Hour	20.50	22.77	25.04
Administrative Asst 3/ Administrative Clerk 4	Per Year	39,471	43,856	48,241
	Per Month	3,289.25	3,654.67	4,020.08
	Per Hour	21.64	24.04	26.45