

M&P OCCUPATIONAL GUIDELINE

JOB FAMILY: RESEARCH AND FACILITATION Level G, Pay Grade 17

LEVEL DEFINITION	This level covers positions responsible for developing leading edge research projects in collaboration with faculties and research teams; or for developing, implementing and monitoring ethical review process standards for the University.
TYPICAL RESPONSIBILITIES	May include: developing leading edge research projects in collaboration with faculties and research teams; being authors of grant applications and independently publishing research; acting as thesis committee member; developing teaching materials for academic courses; and participating in the national and international community of field of study by taking on editorial duties and committee responsibilities. Or providing leadership in developing, planning and implementing the strategic direction and operations of the Research Ethics Board (REB); developing policies and procedures; setting up the Research Ethics Appeal Board; developing terms of reference and recruiting the Chair and members; providing advice and consultation; overseeing the creating of educational programs.
DECISION MAKING /LEVEL OF ACCOUNTABILITY	Decision will influence the focus of research and the level of collaboration. Accountable for all grants receive and research developed and conducted. Accountable for the ethical review standards of the University.
SUPERVISION RECEIVED	Works within a very broad parameters. Work reviewed by department head or an advisory board in fulfillment of mandate
SUPERVISION EXERCISED	Manages teams of scientists and technicians directly or indirectly, in all aspect of research and experimental work. Functional supervision over compliance of ethical review standards.
MINIMUM QUALIFICATIONS	For research projects a Ph.D. in a relevant discipline. Over nine years of related experience including established grant and peer-review publication record experience. Otherwise, an post-graduate degree in a relevant discipline with a minimum of nine years of experience including in-depth working knowledge of national and international research ethics standards.