### LEVEL DEFINITION
This level covers positions responsible for collections registration, conservation, access, storage and security or positions performing curatorial work for public and school educational programs.

### TYPICAL RESPONSIBILITIES
May include: overseeing the collection registration, conservation, loans and traveling exhibitions, access, security, storage of a collection; managing the museum’s Information Access System; managing special projects and developing budgets; acting as the curator for public and school educational programs; consulting with cultural communities and schools to develop and implement appropriate educational programs; overseeing, training and evaluating the work of volunteer program guides; and researching areas of interest to educational programming.

### DECISION MAKING / LEVEL OF ACCOUNTABILITY
Makes decisions regarding the conservation, security and records management of specific collections or decisions regarding curatorial matters for public and educational programs.

### SUPERVISION RECEIVED
Works autonomously within a general professional and administrative framework. Work is reviewed in terms of achievement of general goals.

### SUPERVISION EXERCISED
Manages staff and supervises technical contractors, volunteers, students and interns.

### MINIMUM QUALIFICATIONS
Master’s degree in a relevant discipline. Minimum of five years of related experience, or an equivalent combination of education and experience.

**Updated:** July 1, 2019