**LEVEL DEFINITION**
This level covers positions responsible for conserving objects in the museum’s collections, designing object displays and exhibits, or archiving objects.

**TYPICAL RESPONSIBILITIES**
May include: the conserving objects in the museum’s collections; assessing objects in collections and identifying conservation needs; implementing conservation projects; assisting with the management of the conservation lab; developing and implementing appropriate procedures for archive and records management; designing object displays, exhibits and storage/mounting systems; managing temporary exhibitions, loans and traveling exhibitions; managing special projects; managing photography of new acquisitions and providing photographs or electronic images for researchers; conducting research in collections, conservation or exhibit design; and teaching collection conservation techniques or exhibit design courses.

**DECISION MAKING / LEVEL OF ACCOUNTABILITY**
Makes decisions regarding the conservation of objects within collections, the design of museum object exhibits, or the archiving of museum objects.

**SUPERVISION RECEIVED**
Works limited direction to meet defined goals. Work is reviewed in terms of achievement of defined goals.

**SUPERVISION EXERCISED**
Manages staff and is responsible for hire, discipline, evaluation and termination.

**MINIMUM QUALIFICATIONS**
Undergraduate degree in a relevant discipline. Minimum of four years of related experience, or the equivalent combination of education and experience.

*Updated: July 1, 2019*