## LEVEL DEFINITION
This level covers positions responsible for the planning and policy development of institutional research at the university.

## TYPICAL RESPONSIBILITIES
May include: planning, budgeting and implementing university-wide research projects; designing systems, surveys and methodologies to support institutional research; recommending institutional research policies and goals; and advising senior university administrators regarding research issues.

## DECISION MAKING / LEVEL OF ACCOUNTABILITY
Makes decisions regarding the planning, budgeting and implementation of university-wide research.

## SUPERVISION RECEIVED
Works autonomously and exercises considerable latitude within the university’s mandates. Work is reviewed in terms of achievement of broad goals.

## SUPERVISION EXERCISED
Manages professional and support staff.

## MINIMUM QUALIFICATIONS
Post-graduate degree in a relevant discipline. Minimum of eight years of related experience, or the equivalent combination of education and experience.