**LEVEL DEFINITION**

This level covers positions responsible for drafting and negotiating multi-disciplinary sponsored collaborative research agreements, licenses, or drafting / managing more complex patents or special projects.

**TYPICAL RESPONSIBILITIES**

Sponsored Research (SR): reviewing legal documents and providing legal opinions on behalf of the University; notarizing legal documents; resolving litigious matters; developing policies and procedures relating to sponsored research; and designing and facilitating workshops on contract and intellectual property matters.

- OR -

Innovation: Managing special projects; negotiating contracts, developing relationships with partners in industry and government to enable adoption of new knowledge and technologies; developing and implementing research proposals to enable new opportunities for social or economic impact; managing a select Technology Transfer file load; delivering workshops on intellectual property, knowledge mobilization or entrepreneurship matters.

**DECISION MAKING /LEVEL OF ACCOUNTABILITY**

Makes decisions regarding legal or business matters on technologies, contracts or patents; formulating opinions providing the resolution of litigious matters either as it relates to contracts or patents.

**SUPERVISION RECEIVED**

Works with full latitude. Work is reviewed in terms of adherence to broad professional standards.

**SUPERVISION EXERCISED**

Manages professional or support staff and has functional management over other groups. Directs and instructs external patent counsel, or external corporate counsel.

**MINIMUM QUALIFICATIONS**

Innovation positions require a relevant Post Graduate degree. Sponsored Research positions require a degree in Law and a membership in the BC Law Society. Minimum of seven years of related experience in intellectual property or the execution of contractual agreements, or the equivalent combination of education and experience.