

# M&P OCCUPATIONAL GUIDELINE

## **JOB FAMILY: INDUSTRY LIAISON Level A, Pay Grade 5**

<b>LEVEL DEFINITION</b>	This level covers positions responsible for managing and facilitating processes.
<b>TYPICAL RESPONSIBILITIES</b>	May include: managing license agreements by reviewing drafts and arranging for license agreement execution and distribution; monitoring and ensuring license compliance; being responsible for developing systems to track all information; generating reports and managing press releases.
<b>DECISION MAKING /LEVEL OF ACCOUNTABILITY</b>	Makes professional decisions on all aspects of the work. Accountable for the accuracy, and reliability of the work performed.
<b>SUPERVISION RECEIVED</b>	Works independently under general direction of the Manager. Work is reviewed in terms of the achievement of specific objectives.
<b>SUPERVISION EXERCISED</b>	Not required.
<b>MINIMUM QUALIFICATIONS</b>	Undergraduate degree. Minimum of two to three years of related experience in research and technology transfer, or the equivalent combination of education and experience.

Updated October 28, 2010