

M&P OCCUPATIONAL GUIDELINE

JOB FAMILY: HEALTH, SAFETY & ENVIRONMENT Level C, Pay Grade 9

LEVEL DEFINITION	Positions at this level are responsible for developing and managing an occupational health and safety program, a research health and safety program, or an environmental safety program for a department.
TYPICAL RESPONSIBILITIES	May include: overseeing a program; providing advice and consultation covering the entire program; developing course and training materials; reviewing and approving all research protocols; developing and implementing policies and procedures; promoting the program; contributing to the production of reports for the Board of Governors.
DECISION MAKING /LEVEL OF ACCOUNTABILITY	Accountable for the success and operations of a program.
SUPERVISION RECEIVED	Works independently and work is reviewed in terms of achievement of defined goals.
SUPERVISION EXERCISED	May manage staff on a project or temporary basis.
MINIMUM QUALIFICATIONS	Undergraduate degree in a relevant discipline. Minimum of three years experience including at least one year in an area of specialization, or the equivalent combination of education and experience.

Updated July 1, 2014