

M&P OCCUPATIONAL GUIDELINE

JOB FAMILY: FACILITIES MANAGEMENT Level K, Pay Grade 17

LEVEL DEFINITION	This level covers positions responsible for providing strategic leadership and formulating strategic plans affecting land use and access for the University.
TYPICAL RESPONSIBILITIES	May include: providing strategic leadership and formulating strategic plans affecting land use and access for the University; overseeing the development, communication, implementation and ongoing evaluation of long term plans; preparing and implementing infrastructure, University and community plans; ensuring the maintenance of systems and procedures to facilitate development and control of budgets; prepares RFP's; developing and maintaining relationships with municipal and government officials; managing public consultation processes related to community issues.
DECISION MAKING /LEVEL OF ACCOUNTABILITY	Decisions ensure the success and realization of goals and objectives related to land and building use and access.
SUPERVISION RECEIVED	Works under executive direction; results reviewed for achievement of overall and long-term objectives.
SUPERVISION EXERCISED	Plans and directs the activities of professionals and support staff through subordinate managers.
MINIMUM QUALIFICATIONS	Undergraduate degree in a specialization, e.g., Architecture, Engineering, Community Planning, Urban Planning, or Interior Design. Eligibility for membership in a professional Institute or Association. Minimum of twelve years of related experience involving management and capital budgeting, or the equivalent combination of education and experience.