

M&P OCCUPATIONAL GUIDELINE

JOB FAMILY: BUSINESS OPERATIONS MANAGEMENT Level G, Pay Grade 12

LEVEL DEFINITION	This level covers positions responsible for strategic management of one or more divisions in a complex business operation.
TYPICAL RESPONSIBILITIES	May include: providing strategic management of one or more divisions in a complex business operation; developing strategic business plans and approving annual goals for the divisional area(s); developing and controlling annual operating budget to meet revenue targets; and developing business relationships with key clients, partners and stakeholders.
DECISION MAKING /LEVEL OF ACCOUNTABILITY	Makes decisions regarding the development and execution of business plans and the annual operating budget for the division(s)
SUPERVISION RECEIVED	Works at management level within a mandate. Work is reviewed in terms of achievement of long-term strategic goals and profitability.
SUPERVISION EXERCISED	Manages staff directly and indirectly through a hierarchy of subordinate managers.
MINIMUM QUALIFICATIONS	Undergraduate degree in relevant discipline. Minimum of ten years of related experience, or the equivalent combination of education and experience.

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