# M&P OCCUPATIONAL GUIDELINE

**JOB FAMILY: ATHLETICS & RECREATION**  
Level C, Pay Grade 13

<table>
<thead>
<tr>
<th>LEVEL DEFINITION</th>
<th>This level covers positions responsible for managing an athletic division comprised of multiple components.</th>
</tr>
</thead>
<tbody>
<tr>
<td>TYPICAL RESPONSIBILITIES</td>
<td>May include: managing all sport, fitness, and recreation programs within a division; developing long-term plans for campus recreation programs; determining service goals, objectives and policies; and managing service operations and facilities.</td>
</tr>
<tr>
<td>DECISION MAKING /LEVEL OF ACCOUNTABILITY</td>
<td>Makes decisions regarding strategic planning for a division.</td>
</tr>
<tr>
<td>SUPERVISION RECEIVED</td>
<td>Works with considerable latitude within broad parameters. Work is reviewed in terms of achievement of goals.</td>
</tr>
<tr>
<td>SUPERVISION EXERCISED</td>
<td>Manages and oversees operations of a unit. Manages staff that includes other management, clerical and coaching staff directly and indirectly through subordinate staff.</td>
</tr>
<tr>
<td>MINIMUM QUALIFICATIONS</td>
<td>Undergraduate degree in a relevant discipline. Minimum of nine years of related experience, or the equivalent combination of education and experience.</td>
</tr>
</tbody>
</table>

Updated July 1, 2016