

M&P OCCUPATIONAL GUIDELINE

JOB FAMILY: ATHLETICS & RECREATION Level B, Pay Grade 8

LEVEL DEFINITION	This level covers positions responsible for managing a sport camp.
TYPICAL RESPONSIBILITIES	May include: managing the operations of a sport camp; developing and implementing camp program budgets; negotiating employment contracts; managing camp directors and overseeing all instructional programming; evaluating courses and instructors; and developing and implementing marketing strategies.
DECISION MAKING /LEVEL OF ACCOUNTABILITY	Makes decisions regarding sport camp operations and budgets.
SUPERVISION RECEIVED	Works autonomously within defined program constraints. Work is reviewed in terms of achievement of defined goals.
SUPERVISION EXERCISED	Manages staff directly and indirectly through subordinate administrators.
MINIMUM QUALIFICATIONS	Undergraduate degree in a relevant discipline. Minimum of six years of related experience, or the equivalent combination of education and experience.

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