## Level Definition
This level covers positions responsible for providing strategic management of a broad scope of functions within an academic or administrative unit.

## Typical Responsibilities
May include: providing strategic management of a broad scope of functions within an academic or administrative unit; participating in the development of long-term strategic plans; planning allocation of large staff groups; evaluating and configuring financial and physical resources to maximize effectiveness; managing multiple diverse and substantive budget areas; developing and implementing significant marketing, communications, publication relations and fundraising initiatives; providing counsel and guidance to departmental unit administrators and faculty; managing developmental projects; writing business plans for new projects, identifying project opportunities and overseeing the launch of new initiatives.

## Decision Making / Level of Accountability
Makes decisions regarding strategic management of a broad range of administrative functions, budgets and projects.

## Supervision Received
Works with wide latitude. Work is reviewed in terms of achievement of broad goals.

## Supervision Exercised
Manages staff and indirectly through subordinates.

## Minimum Qualifications
Undergraduate degree in a relevant discipline. Minimum of seven years of related experience, or the equivalent combination of education and experience.

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