

M&P OCCUPATIONAL GUIDELINE

JOB FAMILY: ACCOUNTING

Level F, Pay Grade 12

LEVEL DEFINITION	This level covers positions responsible for providing university-wide strategic financial management.
TYPICAL RESPONSIBILITIES	May include: providing university-wide strategic financial management; developing overall strategic plans; managing large university endowments; proposing new ventures to meet financial objectives; advising senior university officials on financial and business operations; and assisting in the conduct of comprehensive risk-based audits of university financial activities.
DECISION MAKING /LEVEL OF ACCOUNTABILITY	Makes decisions regarding the development of strategic plans and the management of revenues and endowments.
SUPERVISION RECEIVED	Works within broad mandates. Work is reviewed in terms of achievement of strategic goals.
SUPERVISION EXERCISED	Manages large units of staff comprising of subordinate managers.
MINIMUM QUALIFICATIONS	Undergraduate degree in a relevant discipline. Completion of an accredited accounting program (CA, CGA or CMA). Minimum of nine years of related experience, or the equivalent combination of education and experience.