



# THE UNIVERSITY OF BRITISH COLUMBIA

## OPTIONAL GROUP LIFE INSURANCE & ACCIDENTAL DEATH & DISMEMBERMENT ENROLLMENT & BENEFICIARY NOMINATION FORM

Personal information provided on this form is collected pursuant to section 26 of the *Freedom of Information and Protection of Privacy Act*, RSBC 1996, c. 165 (FIPPA) for the purposes of benefits administration, claims submission and to make any necessary payroll deductions. The information will be used, retained & disclosed by UBC in accordance with FIPPA. For further information, please email [benefitsinfo@hr.ubc.ca](mailto:benefitsinfo@hr.ubc.ca).

 New Enrollment Increase in Coverage First Name  Last Name S.I.N.YR  MO  DY   
Employee's Date of hire

### EMPLOYEE OPTIONAL LIFE AND AD&D COVERAGE

\*Where Quebec Law applies, a spouse beneficiary is irrevocable unless you make the designation revocable by checking here:  revocable

I hereby apply for:  Employee Optional Life Insurance \$  (Maximum \$750,000)  
Amount of Coverage AD&D - Yes  AD&D - No  
Note: Amount of coverage same as indicated above for Optional Life Insurance.  
You **must** be enrolled in Optional Life Insurance in order to enroll in AD&D.Date of Birth YR  MO  DY  Sex  M  F  
Have you used tobacco products in the past 12 months?  Yes  No

Beneficiary - for Employee Optional Life Insurance (and Accidental Death if any):

 First Name  Last Name Relationship to employee

Please note that according to legal requirements, Sun Life Assurance Company of Canada cannot pay out to beneficiaries who are minors. A trustee for minor children must be designated, except in Quebec where this is unacceptable by law. If you are nominating a minor beneficiary (ies), please also complete the "Beneficiary Trustee Nomination Section" on the second page.

### SPOUSAL OPTIONAL LIFE AND AD&D COVERAGE (spouse is not eligible for coverage if employee is over age 65)

\*Where Quebec Law applies, a spouse beneficiary is irrevocable unless you make the designation revocable by checking here:  revocable

I hereby apply for:  Spousal Optional Life Insurance \$  (Maximum \$750,000)  
Amount of Coverage AD&D - Yes  AD&D - No  
Note: Amount of coverage is the same as indicated above for Spousal Optional Life Insurance.  
Your spouse **must** be enrolled in Spousal Optional Life Insurance in order to enroll in AD&D. Spouse's Surname  First Name  InitialsSex  M  F  Spouse's S.I.N.Has your spouse used tobacco products in the past 12 months?  Yes  NoSpouse's Date of Birth YR  MO  DY 

Beneficiary - for Spousal Optional Life (and Accidental Death if any):

 First Name  Last Name Relationship to spouse

Please note that according to legal requirements, Sun Life Assurance Company of Canada cannot pay out to beneficiaries who are minors. A trustee for minor children must be designated, except in Quebec where this is unacceptable by law. If you are nominating a minor beneficiary (ies), please also complete the "Beneficiary Trustee Nomination Section" on the second page.

### INCREASE IN COVERAGE

You may only use this section if you are currently enrolled under employee and/or spousal coverage.

	Increase from	by	for a total of
<input type="checkbox"/> Employee	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/> (Maximum \$750,000)
<input type="checkbox"/> Spouse	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/> (Maximum \$750,000)

If you wish to change your beneficiary, please use the appropriate section above. Otherwise, the beneficiary designation on file remains valid.

I reserve the right to change the beneficiary(s) appointed above subject to any statutory restrictions.  
I authorize my employer to deduct from my pay amounts required according to choice of coverage, age, and smoker/non-smoker status. Any dependent children's benefit will be payable to the employee.

Employee's Signature Date YR  MO  DY Spouse's Signature Date YR  MO  DY 

(Required if applying for Spousal Life Insurance)

